



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

A. APPLICANT INFORMATION

1. Primary project sponsor: Governmental Organization Non-governmental Organization

Name of organization:

Address:

Website (if available):

2. Primary contact person—should be an elected official, an employee or a representative of the primary project sponsor

Name:

Title:

Address:

Phone number:

Email:

3. Co-sponsor (if applicable): Governmental Organization Non-governmental Organization

Name of organization:

Mailing Address:

Website (if available):

4. Secondary contact person—should be an elected official, an employee or a representative of the co-sponsor

Name:

Title:

Address:

Phone number:

Email:

5. Is there a private business or other entity involved in the project? Yes No

Name of business or other entity:

Name of contact:

Title:

Address:

Phone number:

Email:

6. Does this project include a railroad? Yes No

If yes, name of railroad company:

Name of contact:

Title:

Address:

Phone number:

Email:



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

B. PROJECT INFORMATION (attach additional documents as needed)

1. Project title:

2. Project scope and description—describe the project’s basic design features and include an assessment of the current condition of all transportation facilities relating to the project:

3. Significance and need—describe the project’s regional significance, transportation needs, impacts to the state highway or local road systems, and why Cost Share Program funds are needed:

SAMPLE FALL 2020 COST SHARE APPLICATION



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

4. Benefits of the project—describe the nature of the transportation problem at this location and the benefits that would result from the project (i.e. safety improvements, economic impacts, multi-modal enhancements, retain or recruit business, promote job growth, etc.):

B. PROJECT INFORMATION continued (attach additional documents as needed)

5. Project details

- a. Project location/address (attach map):
- b. Project length (in miles or feet):
- c. Current average daily traffic volumes (if available):
- d. Project limits (mile posts, intersecting roadways, other boundaries):

- e. Will this project require right-of-way acquisition or any easements? Yes No
- f. If yes, do you have a letter-of-support from the property owner? Yes No
- g. Are any state funds involved with this project? Yes No
- h. If yes, please explain the source, amount, and conditions:
 - a. State funding source:
 - b. Amount:
 - c. Conditions:

- i. Are any federal funds involved with this project? Yes No
- j. If yes, please explain the source, amount, and conditions:
 - a. Federal funding source:
 - b. Amount:
 - c. Conditions:



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

- k. Is this an active project? Yes No
- l. If yes, please describe the extent of work in progress or completed:

C. PROJECT COST ESTIMATES (attach additional documents as needed)

Note: KDOT's Cost Share Program funds will only be provided to assist with Construction costs at a maximum of 75%. A minimum 25% non-state cash match is required. Additional consideration will be given to project applications that commit more than the minimum requirement.

Non-Participating Costs	KDOT	Local	Other (if applicable)	Total
1. Preliminary Engineering/Design		\$	\$	\$
2. Right-of-Way Acquisition		\$	\$	\$
3. Utility Adjustments		\$	\$	\$
4. Construction Engineering/Inspection		\$	\$	\$
5. Other		\$	\$	\$
6. Construction	\$	\$	\$	\$
Total Cost Estimates	\$	\$	\$	\$

D. OTHER INVESTMENTS (attach additional documents as needed)



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

1. If applicable, describe the associated investment of any private business or other entity that relates to the project. This could include cash, property or equipment purchased or donated, expansion of existing services, etc.:

2. Describe any additional investments being made in the project. This could include utilities provided by the local government, tax incentives, other related grants, etc.:

E. PROJECT SCHEDULE and COORDINATION (attach additional documents as needed)



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

1. Provide the estimated project timeline from beginning to completion. Provide anticipated dates for all project milestones.

Project Milestones	Anticipated Completion Dates
Consultant Selection	
Surveying	
Conceptual Design	
Field Check Complete	
Office Check Complete	
ROW/Utilities	
Final Check Complete	
PSE Submitted	
Bid Letting	
Begin Construction	
End Construction	

2. Describe any known KDOT or other projects that may need coordination:

3. Have any KDOT staff been involved with the project? Yes No

Name:

Title:

Address:

Phone:

Email:



KDOT Cost Share Program

SAMPLE Application Form – Fall 2020

For planning use only – please apply with the online link at

<http://www.ksdot.org/CostShare/CostShareProgram.asp>

F. STATEMENT of INTENT

Note: The authorized person for the application must read, agree, and sign the statement below for this to be considered an official application.

As the Project Sponsor, or as an authorized representative of the Project Sponsor, I hereby submit this Application to the KDOT Cost Share Program. I represent that the information and financial data contained herein and attached hereto are true and correct to the best of my knowledge. I understand that the following conditions apply to this Application:

- Additional information may be requested;
- I authorize the Kansas Department of Transportation to independently verify any information contained in this Application; and
- Acceptance and consideration of this Application does not constitute commitment for financial assistance by the State of Kansas.

I assure that this project will be constructed in accordance with the KDOT Cost Share Program and all applicable Kansas laws.

I assure that all work performed, and all material furnished for the project shall be in reasonable conformity with the plans, specifications, and any authorized revisions thereto, which have been approved by the designer of the approved projects.

If the project is approved, I will provide written assurance that:

1. The project will be designed by a licensed professional engineer.
2. All revisions and/or deviations from the plans and specifications will be approved by the project's designer.
3. The project will be inspected by a certified inspector when the project is open to unrestricted traffic/access and at the time of final acceptance.

Signature:

Printed Name:

Title:

Date:

G. APPLICATION SUBMISSION

Please use the online link to complete the Fall 2020 Cost Share Application located at <http://www.ksdot.org/CostShare/CostShareProgram.asp>

If you have any questions please contact Michelle Needham, Economic Development Programs Manager, at michelle.d.needham@ks.gov .